

Minutes
University Staff Council
Thursday, October 3, 2019; 9:30 a.m.
UC 264

Julia Rowehl, chair, called the meeting to order at 9:30 a.m.

Present: Tanja Anderson, Karen Brueggeman, Jenny Clauer, Kim Duesing, Amy Sexton, Abby Dunkleberger, Jacqui Palcic, Andrea Romine, Julia Rowehl, Jean Sickels

Absent: SueAnn Farnsworth, Kari Heidenreich, Rebecca Knapp,

Quorum Present: Yes

New Business

Telecommuting: Ayn Hess joined the council meeting to discuss the telecommuting policy proposal. Council discussed policy draft and Amy provided information on the process for UW-Whitewater. This is a practice directive and does not require a separate policy. Council requested to review the practice directive and will discuss further at the November meeting.

Jacqui motioned to approve the September 5, 2019 council minutes; Tanja seconded the motion, approved unanimously.

Chair's Report:

SPBC:

- No updates

UW –System Representation:

- Enrollments are down across the system
- Discussed Title and Total Compensation
- Eau Claire held a professional development day
- La Crosse is instituting layoffs
- Stout chancellor retired

Inclusive Excellence:

- Diversity Forum discussed as well as performance evaluation and policy and more intentional cross collaboration.

Audit, Risk, Compliance and Ethics (Julia):

- No updates

Strategic Enrollment Council:

- No updates.

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Chancellor Liaison Report (Kari):

- No updates from Kari
- Julia updated the council on the chancellor's listening session. Julia also met with the chancellor one-on-one and they discussed parking. He will be attending our General member meeting.

Human Resources Liaison Report:

- Campus Business Rep meeting – please make sure you send a representative to these meetings
- Craft Workers – Negotiations going on to offer benefits to these workers.
- T&TC – Amy handed out a sample job description. HR is reviewing title and descriptions. They have until October 24th to hand in all the descriptions from our campus. Survey was send out to directors and supervisors. Link to the video will be put up for Title and Total Compensation.
- There is a change in the process for Changes of Status

Vice Chair Report:

- No report

Treasurer Report:

- Foundation balance is \$1,092.29, GPR balance is \$2938.96.
- Karen motioned to approve the treasurer report, Jacqui seconded the motion, approved unanimously.

Campus Committees

- ELARC: Meets October 11th.
- Sustainability Committee (Wes): No updates
- Transportation and Logistics Team (Wes/Kim): No updates
- Landscape & Planning: Salisbury tree project in the works
- Student Success (CynDee): No updates
- Rec. Sports Advisory Committee (Kim): No updates
- Title and Total Compensation Campus Workgroup (Karen): No updates
- Employee Education Assistance Program Committee (??): Will talk about at general member meeting.
- UW-W Rock County Updates:
 - Going to have a ½ time marketing assistant
 - Interim director of Foundation named
- Parking (Liz Woolever): Listening session planned for today
- UC Board (CynDee): No Updates
- University Technology Committee (Karen):
 - WINS upgrade completed

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- Mobile app can integrate with Canvas – 3000 downloads so far
 - Campus Calendar is also associated with the app
- Security Awareness Training will now be on Lawroom and go through HR
- Deadline to export materials from D2L is June 2020
- Search Committee:
 - Philanthropy – They met and discussed timeline
 - Assistant Vice Chancellor for Student Diversity, Engagement and Success – The committee met, applications closed but the committee has not seen the applications yet.
 - Vice Chancellor of Student Affairs, not started yet.

Subcommittee Reports

Grant/Fundraising – December 7th is the vendor event

Programming/Outreach – No updates

Employee Recognition – No updates

UPS Policy – No updates

Elections: - No updates

By-laws: - No updates

Other Business

General Members Meeting:

- Set for October 14th.
- Karen will send out draft of agenda and power point.
- The chancellor, HR and Chief will be there to give updates

Website Comments

None

Jacqui motioned to adjourn the meeting, Jean seconded the motion, meeting adjourned at 11:33 a.m.

Respectfully submitted,
Karen Brueggeman