

Minutes
University Staff Council
Thursday, January 3, 2019; 9:00 a.m.
UC 266

Kirsten Mortimer, chair, called the meeting to order at 8:06 a.m.

Present: Tanja Anderson, Karen Brueggeman, Jenny Clauer, Denise Ehren, Kari Heidenreich, Rebecca Knapp, Allyson Nysted, Victoria Johnson, Rebecca Jones, Kirsten Mortimer, Kim Rusk, CynDee Sentieri

Absent: John Boie, Wes Enterline, Julia Rowehl

Quorum Present: Yes

Unfinished Business

None

New Business

CynDee motioned to approve the December 6, 2018 council minutes; Becky seconded the motion, approved unanimously.

Chair's Report:

SPBC:

- No updates

UW –System Representation:

- Discussed recruitment and personnel issues
 - o Considering new executive council to consult with President Cross. Kirsten will send out draft of new policy suggestion
- Update on Title and Total Compensation
 - o Concern re: not enough feedback
 - o Proposed having all shared governance reps serve on the committee
 - o Council did not agree with proposal as is

Strategic Enrollment Council:

- They are planning a poster session of all initiatives on campus for enrollment in order to get feedback on them.

Vice Chair Report:

Inclusive Excellence:

- No updates.

Minutes
University Staff Council
Thursday, January 3, 2019; 9:00 a.m.
UC 266

Landscape and Planning:

- No updates

Treasurer Report: Deferred

Chancellor Liaison Report (Kari):

- Interim Chancellor Green started yesterday
- She would like to meet with all the governance leaders and she will also attend a meeting of each group.
- Planning a welcome reception for her
- She will schedule coffee with the chancellor events
- Planning to visit UWW-Rock County
- Nomination requests have gone out for search committee members

Human Resources Liaison Report:

- New policy that HR will ask sexual harassment questions during recruitment, they will call one of the candidate references that was a supervisor.
- Council asked for statistics on candidate numbers and position retention.

Campus Committees

- ELARC (Rebecca Jones): Assessment day is February 27th.
- Sustainability Committee (Kirsten): No update
- Transportation and Logistics Team (Wes): No Updates
- Student Success (CynDee):
 - o Summary of initiatives discussed.
 - o They received reports from different sub-groups.
 - o Meets this month for Spring 2019 plans.
- Rec. Sports Advisory Committee (Kim):
 - o Discussing ideas for strategic plan, growing membership, marking and how to expand and improve.
- Title and Total Compensation Campus Workgroup (Karen): No meetings scheduled
- Employee Education Assistance Program Committee (Tuition Reimbursement Policy):
 - o Kirsten will bring this up with the chancellor, she has not met with the chancellor yet, along with parking and other policies.
- UW-W Rock County Updates:
 - o Slowly being changed to UW-W, logo, paint, etc.
 - o Working on collegium dates
 - o Council will plan on USC meeting at UW-W Rock County this spring.
 - o Administrative affairs planning town hall at UW-W Rock County in the spring.
- Combining of Facilities (Rebecca) -
 - o Has not met, Kirsten will follow-up on membership inclusion with HR.

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- Parking (Becky):
 - o Becky discussed privacy issues with Grace Crickette at the Warhawks Do The Right Thing meeting, and she said she would follow up.
 - o Council discussed new meter app.
- UC Board (CynDee):
 - o Sub-groups gave 5 minute reports
 - o They discussed table tent policy, vending, warhawk alley.
- Search Committee
 - o Nomination link sent out to forward names for chancellor search.
 - o There is a new policy on chancellor search structure.

Subcommittee Reports

Grant/Fundraising – No updates

Programming/Outreach – No update

Employee Recognition – No updates.

UPS Policy – Telecommuting: there is a system policy.

Elections: No updates.

By-laws – Kirstin distributed the mission statement and by-laws

Other Business

University Tech Committee:

- Kirsten did speak about kudos to staff and open hours.
- Security training will be required of all staff and student workers.

HR Newsletter:

- Council discussed that it seems unbalanced to have the Administrative Affairs award announced by HR, should those only be included if they are going to announce all awards?

General Members Meeting:

- Need to schedule for spring, Kaitlyn Condon is the person to speak with about finding a time that the new chancellor could attend.

Website Comments

None

Jenny motioned to adjourn the meeting, Kim seconded the motion, meeting adjourned at 11:14 a.m.

Respectfully submitted,
Karen Brueggeman, USC Secretary